

Deputy Senior Playworker, Shakespeare Walk Adventure Playground

JOB DESCRIPTION

Post Title:	Deputy Senior Playworker, Shakespeare Walk Adventure Playground
Responsible to:	Senior Playworker
Salary:	£13 per hour (£16.198 per annum)
Hours:	21 hours a week, (Thursdays, Fridays and Saturdays) in term time and 5 days per week (Monday to Friday) during school holidays.
Annual Leave:	28 days per annum pro rata

Objectives of the post

- 1) To Deputise for the Senior Playworker at Shakespeare Walk Adventure Playground, including being responsible for the smooth running of play sessions, supervising playworkers and supporting children's play.
- 2) To work closely with the Senior Playworker and staff team to ensure that the agreed policies and procedures of the organisation are put into practice in order that legal, regulatory and quality standards are met.
- 3) To assist the Senior Playworker with all aspects of the role including management, development, fundraising, admin and site management.

Specific Responsibilities

- 1) To work closely with the Senior Playworker and supervise the staff team to facilitate and support children's self-directed play and to ensure that play sessions are well run.
- 2) To ensure that a warm, welcoming and inclusive play environment is provided where individuals are valued and appropriate adaptations are made to maximise all children's engagement with play.
- 3) To identify and implement new ideas, activities and site improvements and input from colleagues in order to create a changing, stimulating and rich play environment.
- 4) To work with colleagues to ensure that on-going risk benefit assessments are developed and health and safety policy and procedures fully implemented to meet legal responsibilities whilst supporting children's own development of managing risk.

- 5) To ensure that the safeguarding policy and procedures are implemented, that all staff are aware of responsibilities and each child's care, welfare and well-being are supported.
- 6) To organise and implement trips, outings, residentials and other events with children and communities that enhance play experiences and contribute to the sustainability of play projects.
- 7) To ensure that the behaviour policy and procedures relevant to each setting are implemented and appropriate playwork intervention styles are used.
- 8) To keep daily written accounts of children attending, incidents, operational issues and reflective playwork practice and contribute to reports, including regularly updating the IYSS database.
- 9) To manage the play space, resources, equipment and facilities ensuring safe, ethical and best value use is made and suitable approaches to storage and layout are applied.
- 10) To work with the Senior Playworker to ensure that corporate volunteering days, school visits and children's parties are booked and well organised as well as other venue hire bookings for meeting or activities.
- 11) To identify the need for maintenance, repair, design and development of play structures and work with colleagues to ensure that these are designed, created and inspected to meet required standards.
- 12) To provide information about own and staff team members' personal availability for work, skills, training needs and potential conflict of interests or commitments in advance in order to support effective forward planning, reliable staffing rotas and assist with service management requirements.
- 13) To ensure that all staff work professionally as part of a team, participating in individual and team reflective playwork practice; supervision; appraisal; professional development; recording; reporting; and contributing to quality improvements as required.
- 14) To be flexible in participating in and supporting Shakespeare Walk Adventure Playground projects and events as appropriate.
- 15) To be flexible with hours of work and to be available to work evenings, weekends, indoors and outdoors, in term time and school holidays if required.

Deputy Senior Playworker (21 hours per week)

PERSON SPECIFICATION

Essential

The successful candidate will

- 1) Be enthusiastic and committed to improving play opportunities for children and young people.
- 2) Enjoy working outdoors.
- 3) Have undertaken relevant training in play, playwork, safeguarding, health and safety.
- 4) Have undertaken related professional development.
- 5) Have experience of supervising others.
- 6) Have experience of managing projects, budgets, resources, services and rotas.
- 7) Demonstrate good knowledge and understanding of the role and responsibilities of a senior playworker and the manager of an adventure playground.
- 8) Have experience of working with children in more than one playwork setting and substantial experience within an adventure playground setting.
- 9) Have experience of participating and leading others to participate in reflective practice.
- 10) Have awareness of legal, regulatory and quality standards relevant to playwork settings and of the systems needed in order to meet them.
- 11) Be able to work independently, pro-actively, manage a team and use own initiative.
- 12) Be able to communicate effectively with children, colleagues, carers and other professionals.
- 13) Be able to use computers to store data, keep records, create reports and publicise services.
- 14) Be able to identify opportunities and actively fundraise.
- 15) Demonstrate an awareness of and commitment to equality of opportunity.
- 16) Be able to work flexible hours including evenings, weekends and holidays both indoors and outdoors.

Desirable

- 1) Hold a Level 3 playwork qualification or higher.
- 2) Be able to drive.

This list is not exhaustive and may need to be updated in line with fitting job specifics and requirements. Deputy Senior Playworker will be notified should amendments and or additions applied.